

INSTRUCTIONS FOR GETTING A BIRTH OR DEATH CERTIFICATE:

- 1. FILL OUT THE APPLICATION COMPLETELY.**
- 2. A COPY OF YOUR DRIVERS LICENSE.
WE MUST HAVE A CURRENT PHOTO ID. IT MUST CONTAIN YOUR
NAME, DATE OF BIRTH AND PICTURE.**
- 3. A MONEY ORDER OR CASH IN THE CORRECT AMOUNT.
(WE CAN NOT ACCEPT CHECKS AT ALL)**
- 4. MAIL ALL THREE TO US AT: HOCKLEY COUNTY CLERK
802 HOUSTON ST STE 213
LEVELLAND TX 79336**

**WE PROCESS OUR MAIL DAILY, THE BIRTH/DEATH CERTIFICATE
WILL BE MAILED THAT SAME DAY. IF YOU NEED IT EXPEDITED YOU
CAN SEND US A PRE STAMPED FILED OUT OVERNIGHT ENVELOPE
AND WE CAN OVERNIGHT IT BACK TO YOU. OTHER THAN THAT THE
STATE CAN EXPEDITE IT TO YOU AT :**

<http://www.dshs.state.tx.us/vs/default.shtm>